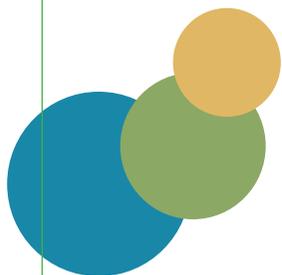


Methodological paper on the National State of Environment Report





This document is prepared by the experts from:
Slovak Environment Agency - Zuzana Lieskovská, Dorota Hericová, Beáta Kročková, Slávka Štroffeková, Sylvia Baslarová

Everyone has the right to timely and complete information about the state of the environment and about the causes and consequences of its condition – Article 45 of Constitution of the Slovak Republic

FOREWORD

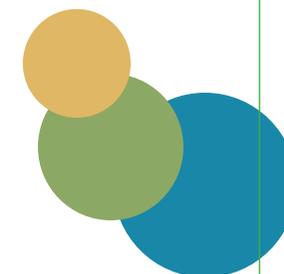
The EEA and SEA project team is aware of the diversity of countries participating in ENI SEIS II East's and their objectives and needs in terms of environmental assessment, access to and publication of environmental information. On the other hand, there is a demand and need for increasing harmonisation of environmental data, indicators and reports through the development and support of common approaches and methodologies. This is expected to improve the quality and comparability of environmental information both internationally and nationally.

PURPOSE OF THE DOCUMENT

This document, developed as part of the ENISEIS II East project outputs, is intended to help the EP countries to implement the process of environmental assessment and analysis and to produce State of the Environment Report as the main output of the work in the area.

The document is based on the long-term experience of the Slovak Republic in the field of the on the State of the Environment Report (SOER), which has been published in the Slovak Republic continuously since 1993. It also takes into account the experience of the Slovak Republic's involvement in the activities of the European Environment Agency as its active member.

The team sought to generalise this experience so that it could be used in the various Eastern Partnership countries, despite their different current environmental analysis and assessment conditions and their specific objectives in relation to the SOER process.



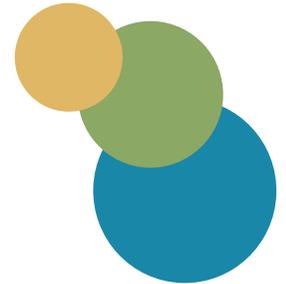
PROCESS OF ANALYSIS, ASSESSMENT OF THE ENVIRONMENT, PROVIDING AND MAKING AVAILABLE INFORMATION ON THE ENVIRONMENT (PROCESS) - ITS IMPORTANCE, OBJECTIVES, METHODOLOGICAL APPROACH, MAIN OUTPUTS

IMPORTANCE AND OBJECTIVES OF THE PROCESS

The main importance of activities in the field of environmental analysis and assessment is to monitor the state, development and progress in individual areas of the environment, mainly in relation to the fulfilment of the set objectives, adopted documents and measures. It aims to provide true, comprehensive and timely environmental information to interested groups of companies in the form of analyses, studies, indicators, evaluation reports as well as partial information such as on environmental components, their quality, impacts and the like.

Activities in the field of environmental analysis and assessment are a tool to support planning, decision-making, educational and information processes. The results serve as:

- information for politicians at different territorial levels to support the decision-making process,
- a tool to assess compliance with national and international environmental commitments,
- background data for other forms of environmental assessment through various assessment reports (e. g. Strategic Environmental Assessment, Environmental Impact Assessment documents, Environmental Management Financing Programme documents, etc.)
- support of the educational process mainly on study programmes related to environmental care
- officially verified source of environmental information for the general public.

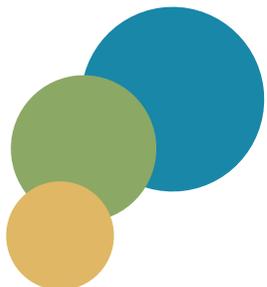
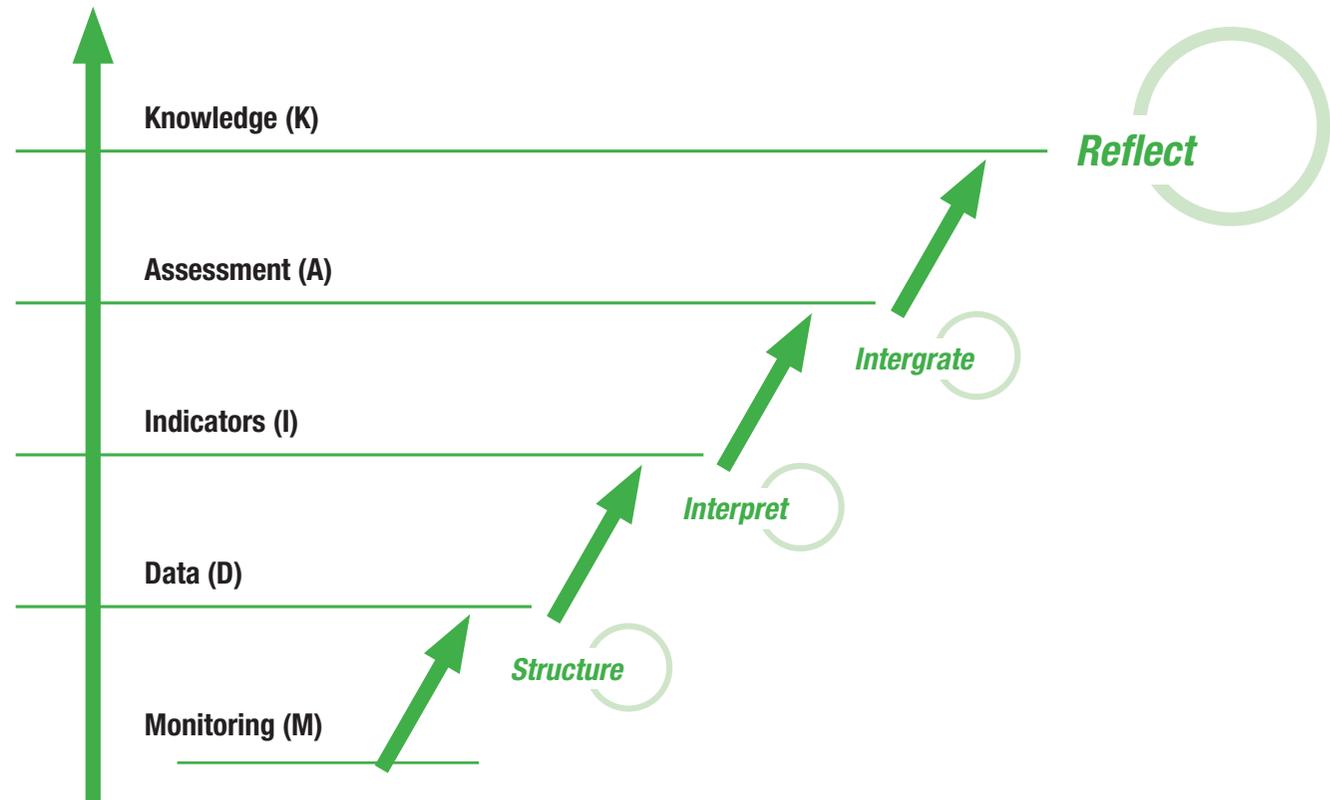


METHODOLOGICAL APPROACH TO THE PROCESS OF ENVIRONMENTAL ANALYSIS AND ASSESSMENT

The methodological approach of the analysis and assessment process consists of two frameworks:

The MDIAK conceptual framework was developed by the European Environment Agency

- K What do we need to know?
- A What assessments are needed?
- I What indicators and information are needed?
- D What data is needed at a given level?
- M What monitoring is needed to deliver the required data?



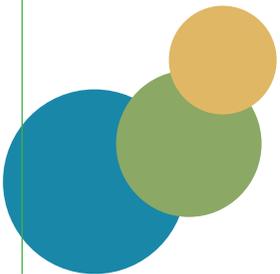
DPSIR analytical framework conceived by the European Environment Agency built on the SGP established by the Organisation for Economic Co-operation and Development (OECD)

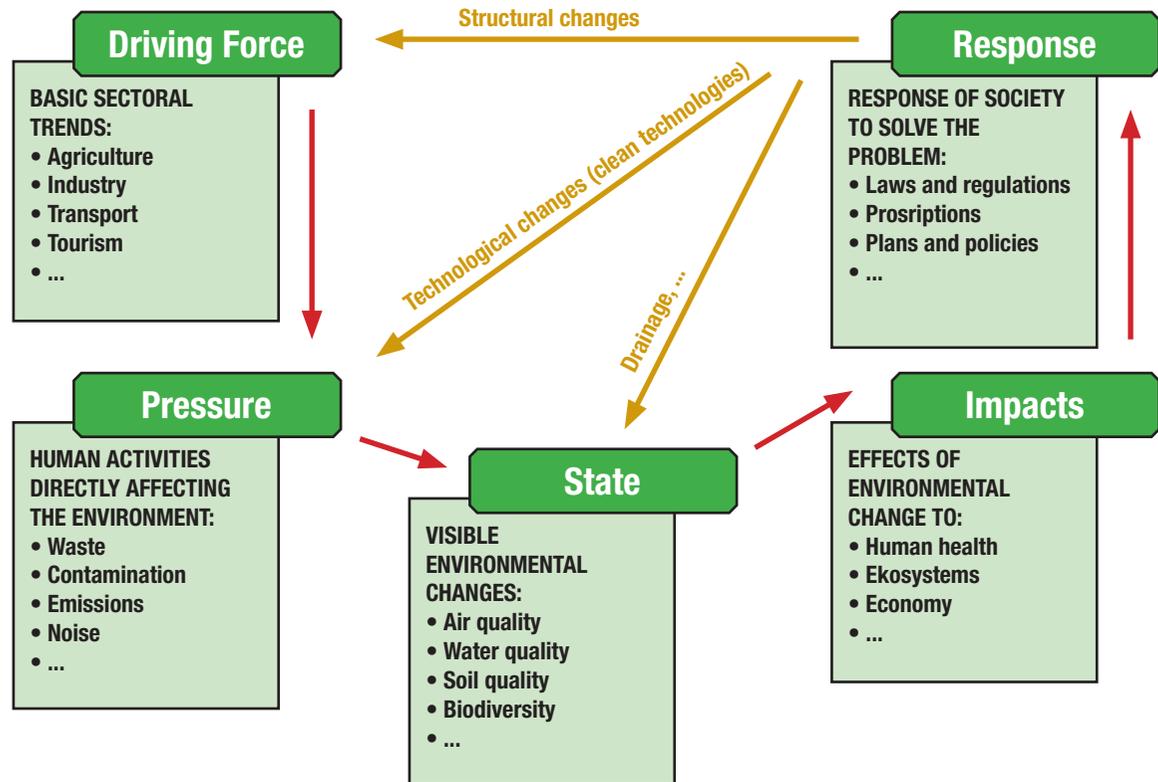
- D Drivers
- P Pressures
- S State
- I Impact
- R Response

The DPSIR framework provides a suitable model for describing the interaction of human activities and the environment. It helps to clarify the scope of assessment and the extent to which assessments are integrated in a chain of causes and consequences, or are closely based, for example, on simple descriptions of the state of the environment.

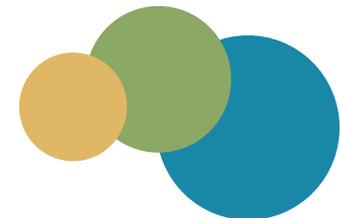
The drivers are mostly human activities and activities caused by the present lifestyle.

They lead to **pressures** on natural resources that undermine ecological stability and deteriorate the quality of the environment (e. g. emissions and waste). **The state** is, for example, the quality of water, soil, air and nature, energy and material flows and waste generation. Pressures and the state cause **impacts**: health problems, alien species invasion, ecosystem change, etc. Finally, responses are the society's **responses** to identified problems in the form of certain measures (e. g. legislative amendment).



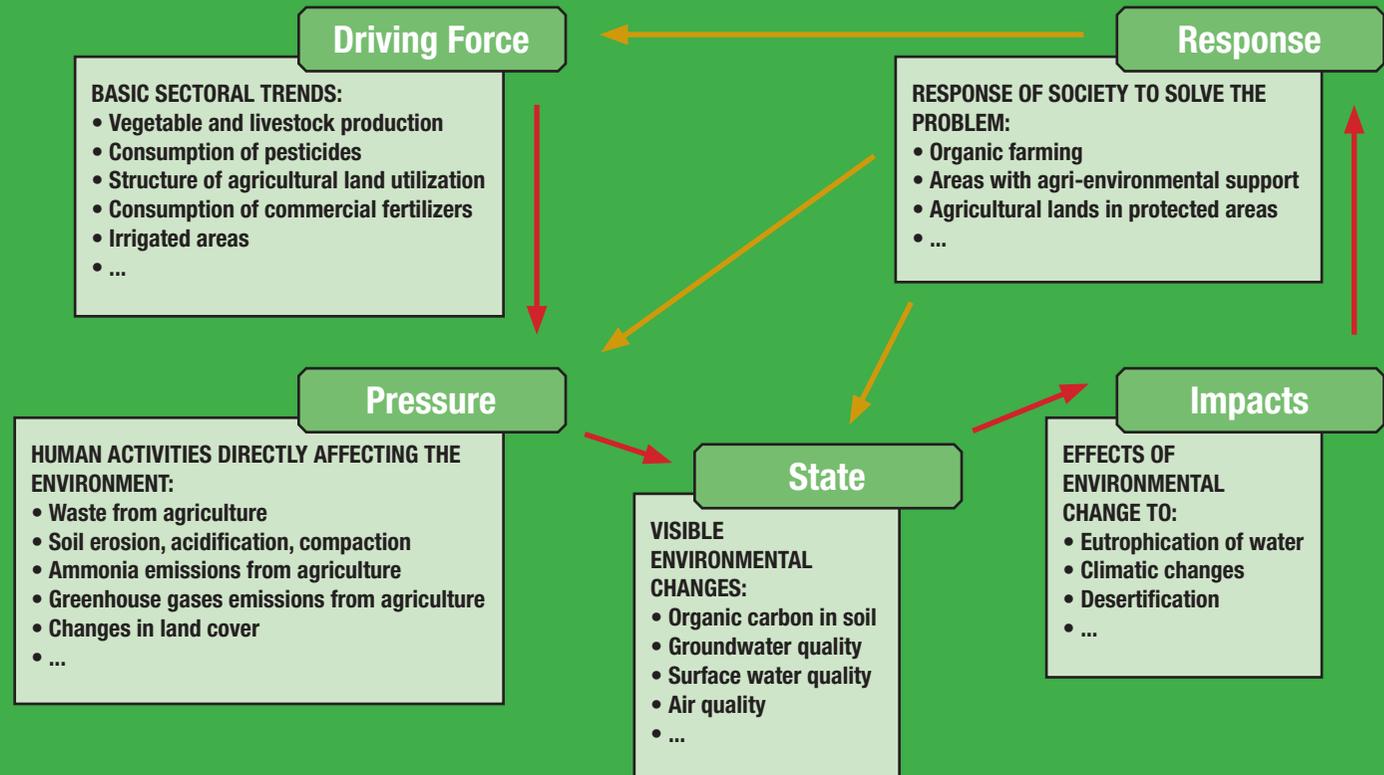


All five components of the DPSIR model can be described using indicators.



The SEA regularly assesses the impact of sectors on the environment using indicators included in the DPSIR structure.

The following figure shows an example of a causal chain of agro-environmental indicators in Slovakia according to the DPSIR model in the agricultural sector.



This model provides a theoretical basis for the development of the so-called sectoral report, whose priority objective is to know the causal and consequential relationships between human activity and the state of the environment and thus to provide a comprehensive view of the state and development of the environment through integrated assessment.

MAIN OUTPUTS OF THE PROCESS

The main outputs of the environmental analysis and assessment process are sets of indicators and different types of assessment reports depending on their objective. However, the most significant output is the regular SOER.

Environmental indicators

What is an indicator?

Environmental information is available in a large volume and complexity. Indicator methodology can be used to clarify and systematise the available information. Indicators are measurable quantities providing information on the development and trends of phenomena and processes, in quantitative and qualitative terms. They should have good source data with a well-described methodology. The indicator is a tool that describes positive or negative trends in summary form and its key function is to communicate a short and clear message in an understandable way.

Indicators are instrumental in planning and setting policy objectives, including in monitoring their implementation, and in developing follow-up measures and instruments to achieve them in various policy and strategy documents. They are a comprehensive source of information on the state and development of the environment and related aspects for the general public. They are an important basis for the subsequent drafting of relevant types of reports, such as the SOER.

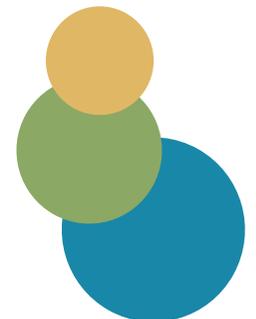
Evaluation of indicators

When selecting indicators, account should be taken of:

- relevance to established strategic objectives and priorities,
- availability and quality of data as well as their geographical and temporal coverage,
- personnel, technical and financial support.

Indicators can be compiled at various levels of aggregation (detail, complexity) ranging from complex, answering major policy issues to very specific ones, related to specific environmental issues.

A smaller set of politically relevant and easy to interpret indicators is best used to support the political process. Its purpose is to provide high-quality evidence for political decision-making, in particular when it



comes to setting priorities and measures to implement those priorities.

The relevant set of indicators should provide answers to key environmental issues at the national or international level.

Example for Slovakia:

For several years, the Slovak Environmental Agency (SEA) has been regularly collecting, processing, interpreting and evaluating data for selected sets of environmental indicators. Such information further serves as a basis for the processing of various evaluation reports, as an information base for environmental data, but also as tools that further enter into the process of creation or evaluation of environmental policies, their direction, meeting objectives at different levels.

The SEA processes and regularly evaluates the following sets of indicators:

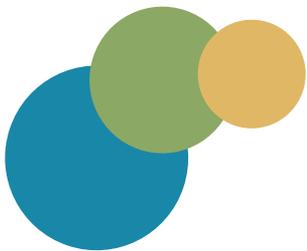
- key indicators (They stem from the key questions that were defined for individual areas in the Report on the State of the Environment in the Slovak Republic)



- sectoral indicators (They are a means of assessing progress in the implementation of sectoral policies in relation to the environment and the degree of integration of environmental aspects into sectoral policies)



- SD indicators (They serve for the need of monitoring and evaluation of the direction towards the fulfilment of the principles of Sustainable Development (especially its environmental pillar) and the achievement of its objectives in Slovakia)
- green growth indicators (They monitor the progress of the Green Growth Strategy implementation into the Slovak political system)



- resource efficiency Indicators (They provide statistical support for the implementation of the Roadmap for a Resource Efficient Europe, one of the seven initiatives of the Europe 2020 Strategy for smart, sustainable and inclusive growth)
- biodiversity status and conservation indicators (Provide comprehensive and representative information on biodiversity status in Slovakia and factors directly affecting this status)
- circular economy indicators (Monitor the Circular Economy Package adopted by the European Commission)

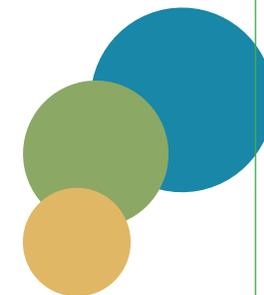
In order to simplify the processing of environmental assessment indicators and to edit evaluation reports, the Information System of Indicators (ISI) was developed in the SEA. Its main task is to unify the outputs on the web, to modernise and simplify the preparation of documents for the editing of evaluation reports. It also aims to centralise the entire database in one place, archive data and make it easier for all employees to access it.

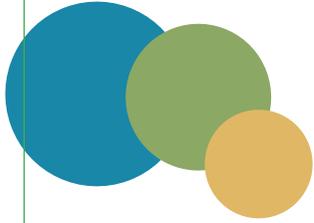
Disclosure of indicators

All indicators published in paper or electronic form should be managed in a structured and uniform manner.

An indicator sheet shall be used for this purpose, which should contain:

- Basic indicator specification
 - Indicator name
 - Indicator definition
 - Unit
 - Data source
 - Methodology of data collection
- Political relevance
 - Related political objectives and documents
- Custom indicator evaluation
 - Graphical evaluation of the indicator
 - Textual evaluation of the indicator
- Additional related information

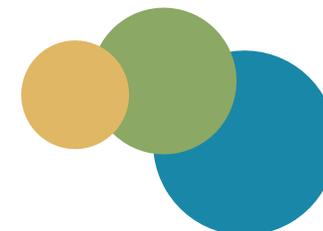
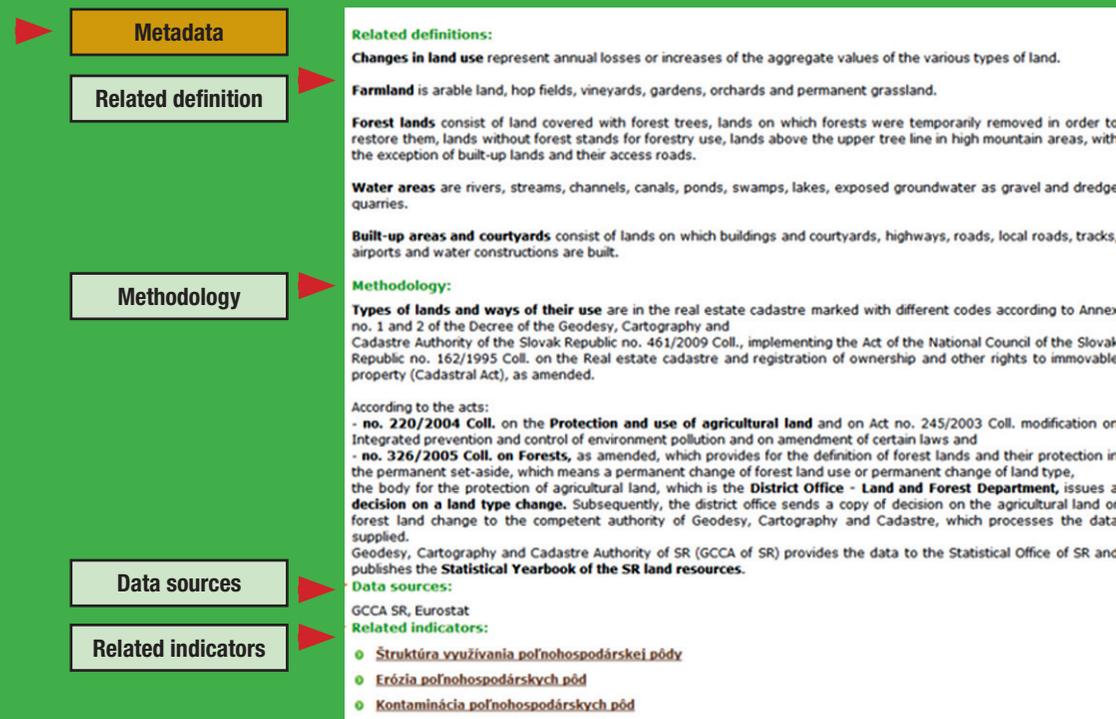




Each indicator sheet has a fixed structure consisting of two parts. The first part is devoted to the specification of the indicator, the second part is focused on the actual indicator evaluation.

Indicator name	<p>Land use</p> <p>© Last update of indicator 20.12.2017</p>	Units used in the indicator									
Brief information about what describes indicator	<p>Indicator definition</p> <p>The indicator describes the proportion of area of various land types to total land area in the current year as well as the index of development of various land type acreage.</p> <p style="text-align: right;">Units %, ha</p> <p style="text-align: right;">Metadata</p>	Metadata									
Key question that the indicator answers	<p>Related policy documents and targets</p> <p>Key question</p> <p>What is the pressure of condition and use of land on the environment?</p>	References to current conceptual and strategic documents									
Overall assessment using emoticons	<p>Key messages</p> <ul style="list-style-type: none"> The total area of the SR in 2016 amounted to 4 903 434 ha, out of which the share of agricultural land was 48.6%, 41.2% of forest lands, and 10.2% of non-agricultural and non-forest lands. Between 2000 – 2016, there was an increase of forest land by 1.1% (+21 269 ha) and water areas by 2.3% (+2 152 ha). As the forest ecosystems significantly affect the progress and extent of climate change, even a slight increase of forest land that has been persisting since 1990 contributes to the reduction of negative pressure on the environment. On the contrary, the agricultural land area has been steadily decreasing since 1990. From 2000 until 2016, its acreage dropped by 2.3% (-55 339 ha), and that mainly at the expense of built-up areas and courtyards, which recorded the largest percentage increase of 7.2% (+16 943 ha), which is -from the environmental point of view- a negative phenomenon. <table border="1"> <thead> <tr> <th>Change since 1990</th> <th>Change since 2000</th> <th>Last year-on-year change</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">☹️</td> <td style="text-align: center;">☹️</td> <td style="text-align: center;">☹️</td> </tr> <tr> <td>Since 1990, the area of forest land has been increasing, and on the contrary, the area of agricultural land has been steadily decreasing.</td> <td>Since 2000 a slighter trend of forest land increase has been continuing. The biggest changes in the use of land were reported in the increase of built-up areas and courtyards, mainly at the expense of agricultural land.</td> <td>YoY, the decline of agricultural land and an increase in forest land and built-up areas and courtyards occurred again.</td> </tr> </tbody> </table>	Change since 1990	Change since 2000	Last year-on-year change	☹️	☹️	☹️	Since 1990, the area of forest land has been increasing, and on the contrary, the area of agricultural land has been steadily decreasing.	Since 2000 a slighter trend of forest land increase has been continuing. The biggest changes in the use of land were reported in the increase of built-up areas and courtyards, mainly at the expense of agricultural land.	YoY, the decline of agricultural land and an increase in forest land and built-up areas and courtyards occurred again.	Key message of the indicator assessment
Change since 1990	Change since 2000	Last year-on-year change									
☹️	☹️	☹️									
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Indicator assessment using graphic	<p>Summary assessment</p> <p>Share of area of individual land types to the total area of the Slovak Republic in 2016</p> <p>Legend:</p> <ul style="list-style-type: none"> Forest lands Other areas Farmland Water areas Built-up areas and courtyards 	International comparison									
More information related to the indicator	<p>Source: GCCA SR Source table</p> <p>Data</p> <p>Detailed assessment</p> <p>International comparison</p> <p>Contact</p> <p>Ing. Beata Kročková, SAŽP, beata.krockova@sazp.sk</p>	Contact									

The metadata should provide the user with the maximum possible transparency of the formation of the indicator. Each indicator is based on one or more data sources, which are processed according to the methodology specified in the indicator specification.

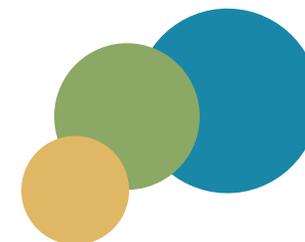


The aim of the SOER is to provide a comprehensive overview of the state of the environmental components – air, water, rock environment, soil, flora and fauna, as well as cumulative environmental problems, in particular climate change, ozone depletion. Attention should also be paid to nature and landscape protection, risk factors in environments with a focus on waste, material flows, chemical and physical risk factors. At the same time, it is important that it also contains information on how the economic sectors – transport, energy, industry, agriculture, forestry, recreation and tourism – affect the environment. In addition, it should point to the results of the application of selected environmental management instruments, including financial mechanisms to promote environmental management. It is appropriate to include international comparisons for selected areas as part of the evaluations.

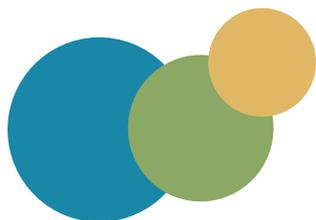
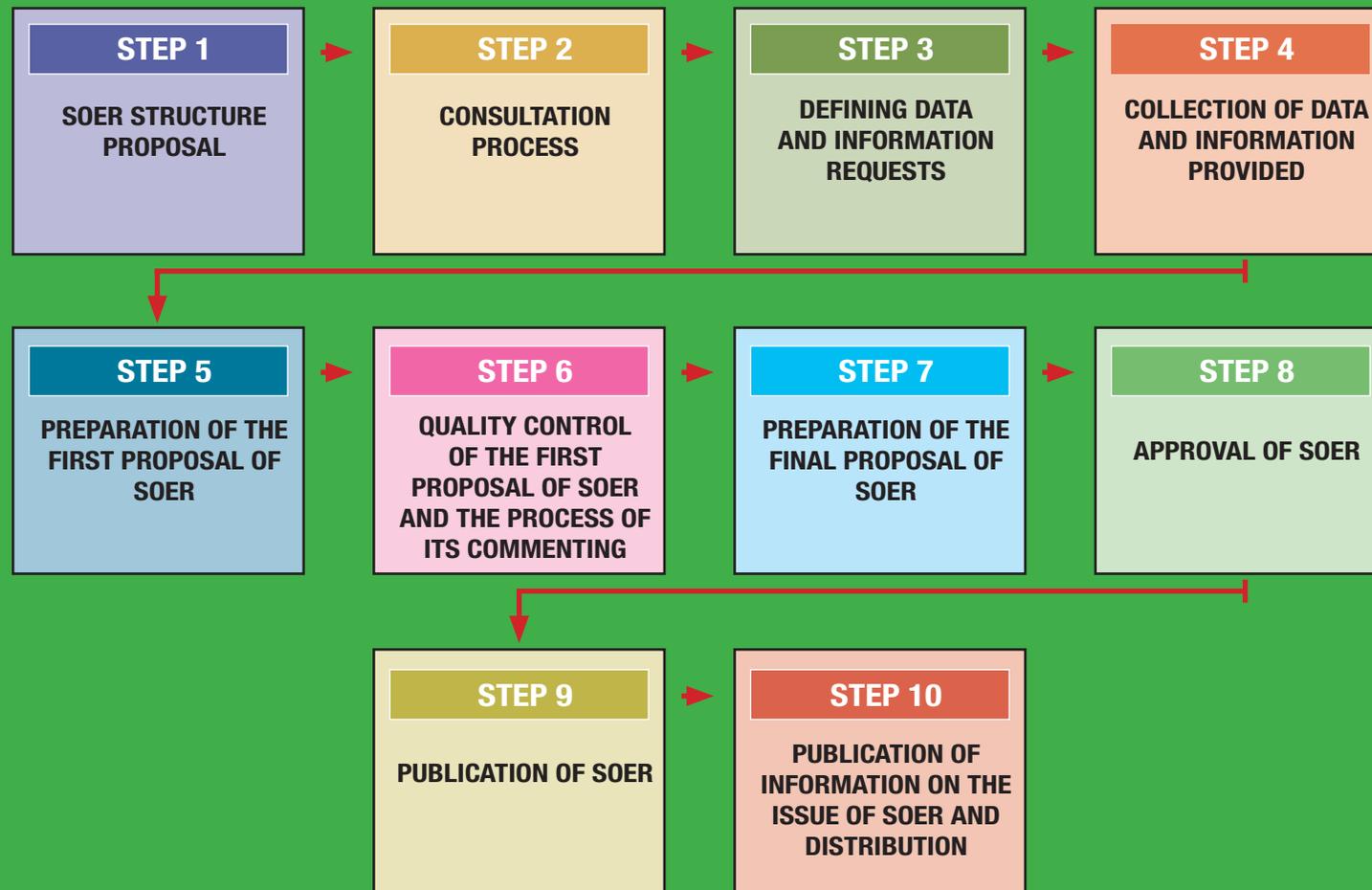
SOER is an official and verified source of environmental information at national level.

Schedule of SOER preparation

The SOER is a comprehensive and cross-cutting document which, given the nature of the environment, affects a wide range of authorities and organisations. Therefore, for the entire process, from the preparation of the structure to the distribution of the SOER, it is necessary to establish a suitable schedule that will provide enough space for the implementation of the individual steps of the process. This schedule may be drawn up differently with regard to the periodicity of the SOER issuance.



PROCESS OF THE PREPARATION OF THE REPORT



SOER STRUCTURE PROPOSAL

Objective: Elaboration of SOER structure proposal – list of chapters, their classification, methodological approach to the creation of chapters content. Defining the scope of chapters.

Output: Proposal of SOER structure, breakdown of chapters and their scope

Before designing the SOER structure, it is necessary to define the objective of the report and the target groups to which the report will be addressed. Depending on the objective and target groups, the structure of the report may also change. The SOER structure proposal should be prepared by the organisation responsible for the SOER proposal in accordance with the SOER content requirements defined in the relevant international and national regulations. At the same time, the frequency, form and date of publication of the report should be determined.

Example for Slovakia:

Examples of defining SOER structure requirements – international/national level

Each Party shall publish and disseminate, at regular intervals not exceeding three or four years, a national report on the state of the environment, including **information on the quality of the environment and information on adverse environmental effects.**

Convention on access to information, public participation in decision-making and access to justice in environmental matters (Aarhus Convention).

Reports on the state of the environment shall contain in particular **data on the state of the environment and on the causes and consequences thereof, as well as on trends in its development and on measures to protect and improve the environment, including international cooperation.**

Law no. 205/2004 Coll. on the collection, storage and dissemination of environmental information and on amendments to certain laws.



In 2016, based on the evaluation of needs and experience associated with publishing reports on the state of the environment, the mechanism for developing SOER was modified in Slovakia. A system of annual and four-year reporting has been introduced (extended version, the one-year report will not be published in the year of publication of the four-year report), the content and scope of annual and four-year reports were differentiated, as well as their form (annual – printed + PDF + on-line version on the web, four-year – printed + interactive version on the web), as well as the language version of the reports (one-year – Slovak, four-year - Slovak + English).

An example of the structure of the Report on the State of the Environment of the Slovak Republic is given in Annex no. 1 (1 A – One-year report structure, 1 B – Extended four-year report structure)

The proposal for the breakdown and content of the SOER chapters is to take into account the related national and international regulations and documents setting out the objectives in each area, information obligations, data and information collection and evaluation flows. When creating chapters it is necessary to adhere to the following principles: to design evaluations in a user-friendly form i. e. to present the topic in the most comprehensible form, to use graphical elements for easier understanding; evaluate the area clearly, unambiguously, with the most up-to-date information; to evaluate the area in a targeted and concrete way – state, development, achievement of objectives, direction towards objectives as well as to compare the national situation with other countries.

The proposal for a breakdown of the chapter should allow for rapid information on substantive findings and, if interested, more detailed information. In order to unify the chapters, it is necessary to define the time period to be evaluated in the SOER. At the same time, the depth of elaboration of evaluations and information within the individual chapters should be harmonised. It is recommended to use indicators in the SOER for assessments that are defined in an international context.

The breakdown of the chapter must be logical and clear. It is advisable to start the chapter by summarising the essential findings as the basic output of the evaluation, for quick orientation of the reader. Subsequently, in order to obtain more detailed information, it is appropriate to provide a more detailed assessment with more detailed data and information. For consistency, a uniform breakdown across all chapters of the report should be used.

Example for Slovakia:

Chapter breakdown example:

Key questions and key findings – Defining issues relevant to the state (last available year) and developments (longer term, year-on-year comparison) of the area considered in relation to the defined objectives. Answering them descriptively without using specific figures. This part of the chapter provides a summary picture of the state and development, with a more detailed description in the following chapter.

Objectives defined in the documents and legislation adopted – Summary of objectives relevant to the area considered (if any).

Detailed assessment of the state and development in the assessed area – Descriptive textual, numerical and graphical assessment of the state and development in the assessed area, including international comparison in selected indicators.

It is necessary to agree on the overall scope of the SOER, defining the number of pages per chapter according to its content, so that the individual chapters are balanced. Given that a wider team of experts is involved in the creation of the SOER, it is necessary that they have the specified scope at the beginning of the work and prepare the relevant documents accordingly.

Example for Slovakia:

SOER scope example:

In the case of the Slovak SOER the total scope of the report is about 220 pages, of which e. g. the summary assessment is made up of 10 pages, the environmental assessment section has a range of approximately 50 pages, and the environmental impact of economic sectors also includes approximately 50 pages.

CONSULTATION PROCESS

Objective: Discuss the draft SOER structure, breakdown of chapters, scope and other problems related to the issue of SOER with the target groups concerned.

Output: Final version of SOER structure, breakdown of chapters and their scope

Given the cross-cutting nature and objective of the SOER, feedback on the proposal of the structure should be obtained, as well as opinions, comments, complementary suggestions from various target groups (representatives of the relevant departments and organisations, self-governing bodies, schools, NGOs, the public). In addition to its structure, the consultation process may also cover other areas related to the preparation, publication and distribution of SOER (e. g. form of publication, form of presentation of findings, promotion of results, etc.). The feedback received must be subject to expert judgement by the institution responsible for the publication of the SOER in terms of its suitability, feasibility and compliance with the SOER objective. The process results in a final version of the report structure.

Example for Slovakia:

Example of implementation of the consultation process:

Interested parties workshop with moderated round table discussion. For discussion, questions are prepared in advance and sent out to the participants, in order for them to have time to prepare their views. The space is also given to other questions that may arise during the discussion.

Examples of questions to discuss the content and scope of SOER:

- Do you consider the proposed content satisfactory? What possible changes to chapters (addition, omission, merger, rearrangement) would you propose and for what reason?
- In relation to the mentioned structure of chapters, do you think it is sufficient or do you have any suggestions for its modification/improvement?



- Based on your knowledge and experience with SOER, is the depth of information provided satisfactory? What type of information do you miss? What and for what reason do you recommend to change or adjust. For what purposes do you use SOER and does it have any implications for SOER content change?
- What is your opinion – what should be the optimal scope of SOER?

Examples of questions to discuss other areas relevant to the SOER preparation, publication and distribution process:

- What is your opinion on the drafting of an overview of the findings of the Report in terms of the content and form of its presentation?
- What do you think about adding a summary for policy makers?
- What would you recommend to the creators of the Report in relation to the form of presentation of findings used as well as overall in relation to the selected form of the Report publication?
- Could you specify this with regard to the individual target groups of the Report – experts, the general public, policy makers, politicians?
- What forms of distribution of SOER publishing information would you recommend in order to inform as wide a range of subjects as possible, including the general public?

DEFINING DATA AND INFORMATION REQUESTS

Objective: In relation to the approved report structure, processing requests for data and information for their owners.

Output: List of data and information requests in a structured form.

The responsible organisation's team for processing the relevant chapters needs data and information the acquisition and processing of which are/may be the responsibility of organisations under the responsibility of the central body responsible for environmental care, but also under the responsibility of other bodies (depending on the organisation in each country) as well as statistical authorities. Obtaining this data and information is much easier when there is a document that imposes obligations to provide it for SOER (either legislation, inter-ministerial agreements, methodological procedure for SOER preparation approved by the government, etc.). It is also necessary to enter a date for submitting the required data and information by the provider.

Example for Slovakia:

An example of a possible form of defining the obligation to provide information:

The Ministry of the Environment of the Slovak Republic (MoE SR) will publish SOER in the Slovak Republic for each year. The competent central state administration authorities of the Slovak Republic shall provide it with supporting documents. The SOER will be issued by the MoE by 15 December of the following year. The competent central authorities shall provide supporting documents by 31 August of the following year.

Law no. 17/1992 on the environment



To unambiguously define and understand data and information requests, it is appropriate to clearly define the requests by the responsible organisation. It is necessary to choose an unambiguous form of their definition (forms of pre-filled tables, or web applications with predefined content and scope of requests, etc.). In order to facilitate further communication, it is advisable to ask the provider to designate a contact person. The availability of data and information should be taken into account when defining requests. Identifying a set of data that is not currently available but which would be needed to describe and evaluate new environmental problems and challenges can help to prioritise the need for future data.

Example for Slovakia:

An example of a form of data and information request:

Request for the Research Institute of Water Management – Chapter Water – Water pipelines and Sewage sub-chapter.

Provision of maps:

map: Percentage of population supplied with water pipelines in 2018

map: Percentage of population connected to public sewerage in 2018

(maps in * jpg, * gif format)

Provision of data:

Water discharged through public sewerage system (under Water and Sewerage companies and municipal administration) – cleaned

Year	in total	sewage	industrial and other	precipitation
	(thous.m ³ .year ⁻¹)			
2018				

Water discharged through public sewerage system (under Water and Sewerage companies and municipal administration) – uncleaned

Year	in total	sewage	industrial and other	precipitation
	(thous.m ³ .year ⁻¹)			
2018				

COLLECTION OF DATA AND INFORMATION PROVIDED

Objective: Summarising the data and information provided based on a defined request.

Output: A collection of data and information needed to drawn up a SOER

It is necessary to revise the supplied data and information in terms of their completeness, relevance, reliability and quality. If the data is not completely delivered in accordance with the request, communication with the designated contact person is necessary in order to complete it or consult it in case of e. g. some figure, without explaining the reason, differs significantly from the previous period.

The database used to prepare the SOER is extensive. To simplify the processing of collected data, we recommend using/creating a database system – environmental database i. e. a programme, which aims to concentrate data in one place in a structured form, archive entire time series as well as to simplify access to data for the entire team, which greatly streamlines the entire process of their processing. Creating an environmental database will enable the development of client applications not only for the collection, editing and presentation of relevant data, indicators and reports, but also for the unification of its outputs.

Example for Slovakia:

Example of storing and processing environmental data

In order to simplify and streamline the process of environmental data processing and to ensure a more user-friendly environment with an extended offer for the presentation of information, the Indicator Information System (ISI) is used in the Slovak Republic. It serves as a database of environmental data and at the same time as a tool for creating uniform outputs from it (graphs, indicators, SOER report, other types of reports). The data entered into the system once is then used to create different communication outputs for different purposes. It also allows data and indicators to be shared internationally.

An example of an ISI workspace for data entry



[Pridať nový](#)
[Späť na zoznam](#)
[Pridať údaje čiastkovo](#)
[Detail](#)
[Editovať](#)

Emisie skleníkových plynov

Agregované antropogénne emisie skleníkových plynov

- CO2
- CH4
- N2O
- HFCs
- PFCs
- SF6
- Cieľ Kjótskeho protokolu (2008 - 2013)
- Cieľ Kjótskeho protokolu (2013 - 2020)

Export

[Prehľadovať...](#)
[Importovať](#)

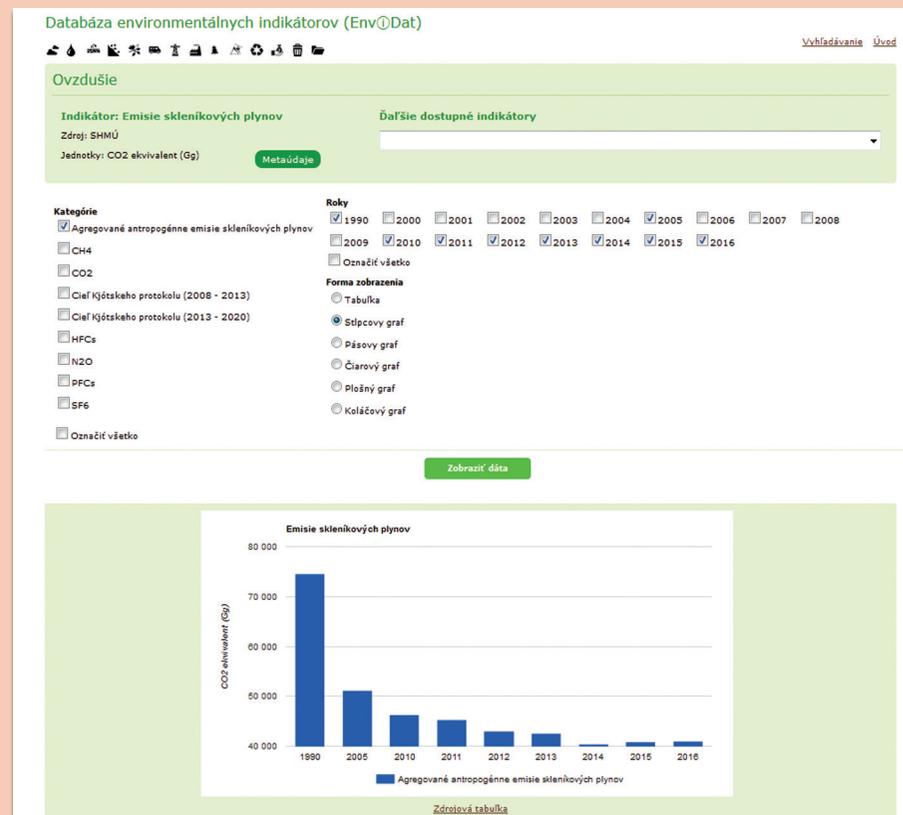
Agregované antropogénne emisie skleníkových plynov

[Späť](#)
[Uložiť](#)

2018	2018
Katégória	Slovensko
Agregované antropogénne emisie skleníkových plynov/CO2	<input type="text"/> CO2 ekvivalent (Gg)
Agregované antropogénne emisie skleníkových plynov/CH4	<input type="text"/> CO2 ekvivalent (Gg)
Agregované antropogénne emisie skleníkových plynov/N2O	<input type="text"/> CO2 ekvivalent (Gg)
Agregované antropogénne emisie skleníkových plynov/HFCs	<input type="text"/> CO2 ekvivalent (Gg)
Agregované antropogénne emisie skleníkových plynov/PFCs	<input type="text"/> CO2 ekvivalent (Gg)
Agregované antropogénne emisie skleníkových plynov/SF6	<input type="text"/> CO2 ekvivalent (Gg)
Agregované antropogénne emisie skleníkových plynov/Cieľ Kjótskeho protokolu (2008 - 2013)	<input type="text"/> CO2 ekvivalent

One of the ISI client applications is the Env*i*Dat database, which aims to make available specific database data used for creating reports and environmental indicators to the public. The Env*i*Dat database contains data provided to the Slovak Environmental Agency (SEA) by the relevant organisations listed as a source for processing the SOER published annually. The data are structured as available time series of environmental indicators and environmental related indicators for the Slovak Republic, or their international comparisons and are organised by topic. They can be presented in the form of tables or selected graph types. Data are updated annually following the official data acquisition, usually in Q4 of the year (data for the previous year). After entering the database, the user can select a thematic area, an indicator, a specific category, a time series, an output form as well as an export format.

Example of Env*i*Dat database output



PREPARATION OF THE FIRST PROPOSAL OF SOER

Objective: Textual and graphical processing of SOER according to the agreed structure and structuring by the research team in accordance with the agreed methodology

Output: First SOER proposal

Before processing the received data and information, it is advisable to agree on the form of their processing and presentation of the results. It is necessary to unify whether e. g. SOER will include specific numeric tables or only processed outputs in the form of graphs and maps, which are more readable for the public. From the point of view of graphical presentation it is also useful to define how the graphs should look at the beginning of work. Consideration should also be given to the inclusion and form of a summary assessment of the main findings in order to quickly orientate themselves in the results presented in the SOER.

Example for Slovakia:

Example of development of SOER processing form

The SOER has undergone many changes since its inception (the first issue of the SOER was in 1992-1993), not only in terms of content but also in the methodology of creating chapters and in the form of disclosure. Gradually, the publication of spreadsheets has been abandoned and these have been replaced mainly by presentation in the form of graphs, maps, and the use of infographics has also been gradually increasing. The main aim of these changes was to simplify and make the form of information provided more attractive and to make it easier to understand for the target groups, who are not explicitly experts dealing with environmental issues.

Gradually, key questions and key findings as well as summary assessments have been added to the reports, in preparation of which various forms have been used.



Example of how to create a summary assessment:

SOER in 2016, 2017 – assessment based on a defined methodology using infographics

Ovzdušie		
Emisie znečisťujúcich látok		
Zmena od roku 2000		Klesajúci trend u väčšiny sledovaných látok a celkový vývoj je možné považovať za pozitívny.
Posledná medziročná zmena		Pokles emisií SO ₂ , NO _x , CO, PM ₁₀ , PM _{2,5} , NH ₃ a NMVOC. Mierny nárast v prípade emisií PCDD/F a tiež emisií Cd, Hg a Pb.
Stav (2016)		SR plní záväzky vyplývajúce z príslušných medzinárodných dohovorov týkajúcich sa emisií znečisťujúcich látok do ovzdušia.
Kvalita ovzdušia		
Zmena od roku 2000		Pozitívny trend vo vývoji aj napriek jeho mierne kolísavému priebehu.
Posledná medziročná zmena		Zvýšenie počtu prekročení limitných hodnôt oproti predchádzajúcemu roku.
Stav (2017)		Prekročenie povolených hodnôt vo väzbe na ochranu ľudského zdravia pre PM ₁₀ , PM _{2,5} , BaP a prízemný ozón. Prekročenie povolených hodnôt pre prízemný ozón pre ochranu vegetácie a lesov.

Hodnotenie stavu jednotlivých indikátorov

Ikona Vysvetlenie hodnotenia

- Vyhovujúci stav.** Plnenie limitných hodnôt a cieľov, resp. len minimálne odchýlky od nich.
- Stav, ktorému nemožno jednoznačne priradiť hodnotenie vyhovujúci, resp. nevyhovujúci.** Je to napríklad z dôvodu, že pre jeho hodnotenie nie sú stanovené ciele alebo limity, resp. jeho hodnotenie nie je jednoznačné.
- Nevyhovujúci stav.** V prevažnej miere prekračovanie limitných hodnôt, neplnenie stanovených cieľov, resp. ohrozenie splnenia cieľov stanovených pre budúce obdobia.

OZDUŠIE

Emisie znečisťujúcich látok

Zmena od roku 2000	Posledná medziročná zmena	Stav (2015)
Klesajúci trend u väčšiny sledovaných látok a celkový vývoj je možné považovať za pozitívny.	Pokles emisií NO _x , CO, PM ₁₀ , NH ₃ . Mierny nárast emisií SO ₂ , PM _{2,5} , NMVOC a POPs (PCB a PAH) a tiež v prípade emisií Cd, Pb.	SR plní záväzky vyplývajúce z príslušných medzinárodných dohovorov týkajúcich sa emisií znečisťujúcich látok do ovzdušia.

Kvalita ovzdušia

Zmena od roku 2000	Posledná medziročná zmena	Stav (2016)
Pozitívny trend vo vývoji aj napriek mierne kolísavému priebehu.	Výrazné zníženie počtu prekročení limitných hodnôt oproti predchádzajúcemu roku.	Prekročenie povolených hodnôt vo väzbe na ochranu ľudského zdravia pre PM ₁₀ , BaP a prízemný ozón. Prekročenie povolených hodnôt pre prízemný ozón na ochranu vegetácie a lesov.

It is very important to correctly set up the team. It should consist of experienced experts who are knowledgeable in the sub-themes addressed in the SOER and can be expert partners to bodies and organisations that work together to prepare the SOER. The role of the coordinator is important, who is responsible for coordinating the team, the final SOER proposal, its balance and interconnection of chapters.

QUALITY CONTROL OF THE FIRST PROPOSAL OF SOER AND THE PROCESS OF ITS COMMENTING

Objective: Ensure that the proposal is sent for comment procedure after its quality control (internal comment process) and consequently that the process of commenting is ensured within the environmental sector but also with other relevant subjects concerned.

Output: First SOER proposal after internal quality control, set of comments from external environment

Internal quality control (the level of the organisation preparing the SOER proposal) must be ensured. Consequently, the process of commenting on the SOER proposal by the subjects concerned must be ensured.

Example for Slovakia:

Example of experience from the process of incorporating comments

The process of internal quality control is coordinated by the responsible person of the SEA (coordinator of SOER development). The task of internal control is, in particular, to ensure the balance of individual chapters in accordance with the agreed methodology, to check the formal accuracy of texts and the consistency of information and findings between chapters. Subsequently, the process of commenting is carried out within the framework of the responsible department of the environment and subsequently by the affected other ministries.



PREPARATION OF THE FINAL PROPOSAL OF SOER

Objective: Develop a final SOER proposal after considering and incorporating relevant comments.

Output: Final SOER proposal

Received comments need to be analysed, evaluated for relevance and incorporated into the final draft proposal. If necessary, it is appropriate to hold partial meetings with the submitters of comments in order to discuss them. The evaluation of the comments and conclusions as to how they were handled should be evaluated in a separate document, preferably in a tabular form. The evaluation should be sent to the processor for any reaction.

Example for Slovakia:

Example of experience from the process of incorporating comments

There are three types of comments you can make in the commenting process:

- Comments fully accepted by the SOER processor
- Comments accepted following discussion and explanation by the authors of the comments
- Comments not accepted. In this case, under the conditions of the Slovak Republic, the MoE SR is responsible for the final decision on whether or not the comments will be accepted. Where the decision is not to accept comments, the decision must be supported by relevant arguments.

APPROVAL OF SOER

Objective: Approval of the final SOER proposal by the responsible authority

Output: Approved SOER

The final SOER proposal drawn up by the designated institution must be subject to its final approval, and the relevant document must be drawn up. The SOER thus becomes an official source of data, information and interpretation at national level. An approval mechanism needs to be established and the responsible institution for the approval of the SOER should be designated. It may be a competent ministry with environmental management competence or government by a resolution.

Example for Slovakia:

Example of SOER approval system

The MoE SR is the body responsible for issuing the SOER pursuant to the Law and is also responsible for approving the final SOER proposal submitted to it by the SEA. The SOER is approved in writing in the form of a letter from the Director General of the section responsible for issuing the SOER.

A printed copy of the SOER is sent to the members of the Government of the Slovak Republic. Under the conditions of the Slovak Republic it is not subject to the approval of the Government of the Slovak Republic, but this system of approval is used in many countries (this is also the case in the Czech Republic, for example).



PUBLICATION OF SOER

Objective: Publishing of SOER in a pre-agreed form and make it available.

Output: Published SOER – a printed form, or a form on a suitable medium (USB), digital version published on the website

The final SOER is published in the chosen form in order to make it available to individual target groups, including the public. This form may be a printed version, a suitable medium version, a digital version, or a combination thereof. It is also possible to print a shortened version, supplemented by a digital form in full text. Each form has its advantages, depending on the user who chooses it. A combination of the above forms is recommended. In order to make the SOER available internationally, it is advisable to issue the SOER in the English language, either in full or in a shortened form, at certain intervals (not exceeding one in four years).

Example for Slovakia:

Example of SOER release method

SOER is published annually in printed form in the range of about 220 pages and 1,000 copies. It is also published on the information portal on the environment, which is operated by SEA – Enviroportál. It allows the SOER to be accessible to the general public, where it is possible to find all versions of the SOER since the first published for the period 1992 – 1993. On the Enviroportál you can find the full text of the report in .pdf format, as well as a breakdown by chapter to facilitate targeted search for individual parts of the SOER. A shortened version in English is published non-periodically.



Správy o stave ŽP SR

- Predslov
- Základné informácie o SR
- Súhrnné hodnotenie
- Komplexný environmentálny monitorovací a informačný systém
- Zložky životného prostredia a ich ochrana
- Ochrana prírody a tvorba krajiny
- Hlavné kumulatívne environmentálne problémy
- Mestské a vidiecke životné prostredie
- Environmentálna regionalizácia
- Príčiny a dôsledky stavu životného prostredia
- Rizikové faktory v životnom prostredí
- Starostlivosť o životné prostredie
- Medzinárodná spolupráca
- Téma roka

Sektorové indikátorové správy
Výhľadové štúdie a globálne megatrendy
Informačné materiály o ŽP
Tematické a prierezové publikácie
Environmentálne indikátorové správy
Regionálne správy o stave ŽP SR
Správa o stave životného prostredia Slovenskej republiky v roku 2017

Vydavateľ	Ministerstvo životného prostredia Slovenskej republiky, Námestie Ľudovíta Štúra 1, 812 35 Bratislava; Slovenská agentúra životného prostredia, Tajovského 28, 97 590 Banská Bystrica
Editor	Ing. Zuzana Lieskovská, Mgr. Pavla Lényiová a kolektív
Spolupráca	Sekcie a samostatné odbory MŽP SR, odbory SAŽP, ŠÚ SR, MPRV SR, MDVRR SR, MH SR, MV SR, PÚ SR a ostatné inštitúcie uvedené ako zdroje informácií
Jazyk	sk
Úroveň	národná
Vydanie	I.
Náklad	1 000
Rozsah	218 s.
ISBN	978-80-89503-94-0
Rok vydania	2018


Správa na stiahnutie:
Správa komplet:
Kapitoly:
[Predslov](#)
[Základné informácie o Slovenskej republike](#)
[Súhrnné hodnotenie environmentálnej situácie v Slovenskej republike](#)
[Zložky ŽP a ich ochrana](#)
[Ovzdušie](#)
[Voda](#)


PUBLICATION OF INFORMATION ON THE ISSUE OF SOER AND DISTRIBUTION

Objective: Publication of information on the issue of SOER, its distribution.

Output: Published information, distribution of a printed version of the report

An essential part of the SOER creation process is the process of its spreading among individual target groups, including the public. It is advisable to prepare a communication plan as individual subjects will be addressed. When designing forms of their addressing, it is necessary to take into account their specificities and to choose appropriate forms of their addressing. It is also very useful to create a space for feedback from SOER users to the assessment results. It is important for users to be aware of this option and it is therefore advisable to inform about it in the SOER release information.

Example for Slovakia:

Example of how to distribute SOER and publish information about its release

In order to distribute the printed version of the SOER, the SEA draws up a proposal for a distribution list, which is approved by the MoE. Subsequently, the SOER is distributed to the subjects defined in the distribution list.

For the purpose of publishing information on its issue, the following forms are used:

- Press conference of the Minister of the Environment with media representatives
- Discussion on the radio to present the main findings of SOER
- Press release on the web pages of the Ministry of the Environment of the Slovak Republic, SEA, Enviroportál, social media
- Information/articles in selected periodicals (magazines Enviromagazín, Životné prostredie)
- Discussions at schools (colleges, secondary schools) aimed at presenting SOER results in connection with direct impacts on individuals
- Processing of leaflets on SOER issue.





Example of the content of information published on the web pages of the MoE SR and SEA regarding SOER issue:

THE REPORT ON THE STATE OF THE ENVIRONMENT OF THE SLOVAK REPUBLIC IN 2016 WAS PUBLISHED

The submitted **Report on the State of the Environment of the Slovak Republic in 2016** informs and evaluates the state of the environment in Slovakia and in which areas there are positive changes. It also describes areas with a number of identified challenges for taking and implementing the necessary measures. Attention is also paid to the evaluation of the results achieved during the fulfilment of tasks resulting from the Presidency of Slovakia in the Council of the European Union in the area of environmental care. The “theme of the year” was the evaluation of the current situation in the area of transition to circular economy.

The publication is issued annually by the **Ministry of the Environment of the Slovak Republic** in cooperation with the **Slovak Environmental Agency** in accordance with **Law no. 17/1992 Coll. on the environment**. It is thus contributed to the fulfilment of the constitutional right of Slovak citizens to quality and timely information on the environment.

The publication can be found at <https://www.enviroportal.sk/spravy/kat21>, where a questionnaire for sending feedback and suggestions to the SOER team is also available.

In order to get feedback from the SOER users within the Enviroportál, the so called Satisfaction questionnaire is available on-line. Anyone can fill it in and send it, but the author of the answer must enter his or her contact details. This is also due to the fact that the team of authors responds to the questionnaires and, if necessary, actively communicates with the authors of the answers.

Example of the satisfaction questionnaire used in Slovakia:

Environmentálne témy Zelené hospodárstvo Agendy Informačné systémy Dokumenty Videotéka Pýtate sa

Správy o stave ŽP SR
 Sektorové indikátorové správy
 Vyhľadové štúdie a globálne megatrendy
 Informačné materiály o ŽP
 Tematické a prierezové publikácie
 Environmentálne indikátorové správy
 Regionálne správy o stave ŽP SR
 Environmentálna regionalizácia
 Správy pre Európsku komisiu
 Workshopy

Dotazník spokojnosti
 Dovoľujeme si Vás požiadať o vyplnenie dotazníka, ktorého cieľom je zistiť Váš názor na spracovávané typy správ. Radi uvítame Vaše doplňujúce podnety či pripomienky.

Kontakt

Meno a priezvisko: *

E-mail: *

Telefón:

Organizácia:

Rezort:

Začlenená skupina: -- Vyberte --

Iné (vypíšte):

1. K akému typu správ je vyplnený dotazník?

Typ správ: Správy o stave ŽP SR
 Sektorové indikátorové správy
 Vyhľadové štúdie a globálne megatrendy
 Informačné materiály o ŽP
 Tematické a prierezové publikácie
 Environmentálne indikátorové správy
 Regionálne správy o stave ŽP SR
 Environmentálna regionalizácia

Konkrétny názov správ:

Doplňujúce vyjadrenie:

Vyhľadávanie právnych predpisov
 www.slov-lex.sk
 <http://eur-lex.europa.eu>

Viac informácií
 [Kľúčové indikátory](#)
 [EnvÚDat](#)
 [Právne predpisy](#)
 [Medzinárodné dohovory](#)
 [Terminológia v ŽP](#)
 [Dotazník](#)

Annex no. 1A

The structure of the one-year State of the Environment Report in the Slovak Republic

FOREWORD

BASIC INFORMATION OF THE SLOVAK REPUBLIC

Settlement and demographic trends

SUMMARY EVALUATION OF THE ENVIRONMENT IN THE SLOVAK REPUBLIC

COMPONENTS OF THE ENVIRONMENT AND THEIR PROTECTION

AIR

Key questions and key findings

Emission situation

Air pollution situation

Ozone layer depletion

WATER

Key questions and key findings

Surface water

Groundwater

Public water supplies

Waste water discharge and treatment

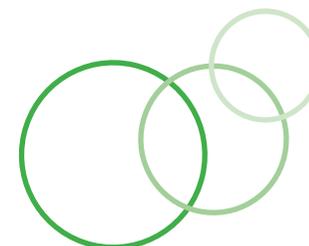
Bathing water quality

ROCKS

Key questions and key findings

Geological environmental factors

Geothermal energy



Abandoned mining works

Minerals deposit balance

SOIL

Key questions and key findings

Land use

Soil quality

FLORA, FAUNA AND PROTECTED PARTS OF NATURE

Key questions and key findings

Flora

Fauna

Habitats

Care of protected parts of the nature

LANDSCAPE PROTECTION, DEVELOPMENT AND MANAGEMENT

Key questions and key findings

Care of the rural and urban environment

European landscape convention

Framework Convention on the Protection and Sustainable Development of the Carpathians

Monument fund

World heritage

Geoparks

Environmental burdens

ECONOMIC SECTORS AND THEIR IMPACT ON THE ENVIRONMENT

Key questions and key findings

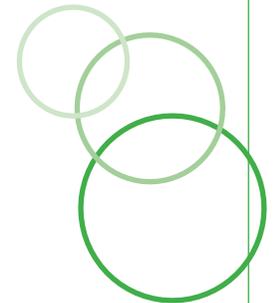
Industry

Extraction of minerals

Energy

Transport

Agriculture



Forestry
Recreation and tourism

MATERIAL FLOWS

Material intensity of the economy

WASTE

Key questions and key findings
Waste generation and waste management
Transboundary movement – waste import, export and transit

CLIMATE CHANGE

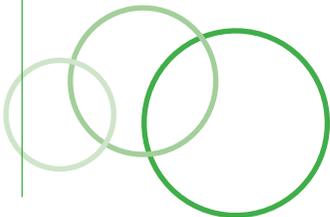
Key questions and key findings
Climate protection / Climate change mitigation
Impacts of the climate change and adaptation on unfavourable consequences of the climate change

ENVIRONMENTAL ECONOMY

Key questions and key findings
Environmental revenues and expenses
The Environmental Fund
Selected economic tools of the Environmental Strategy
Funding the environmental care within international programmes/projects

THEME OF THE YEAR

LIST OF SELECTED USED ABBREVIATIONS



The structure of the four-year State of the Environmental Report in the Slovak Republic

FOREWORD

BASIC INFORMATION OF THE SLOVAK REPUBLIC

Settlement and demographic trend (number of citizens, increases, decreases, life expectancy, size of areas, environmental regionalization, GDP)

SUMMARY EVALUATION OF THE ENVIRONMENT IN THE SLOVAK REPUBLIC

COMPONENTS OF THE ENVIRONMENT AND THEIR PROTECTION

AIR

Key questions and key findings

Emission situation

Air pollution situation

Ozone layer depletion

WATER

Key questions and key findings

Surface water

Groundwater

Public water supplies

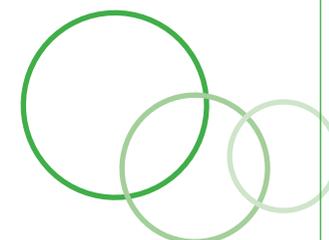
Waste water discharge and treatment

Bathing water quality

ROCKS

Key questions and key findings

Geological environmental factors



Geothermal energy
Abandoned mining works
Minerals deposit balance

SOIL

Key questions and key findings
Land use
Soil quality

FLORA, FAUNA AND PROTECTED PARTS OF NATURE

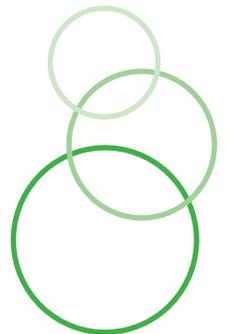
Key questions and key findings
Flora
Fauna
Habitats
Care of protected parts of the nature

LANDSCAPE PROTECTION, DEVELOPMENT AND MANAGEMENT

Key questions and key findings
Care of the rural and urban environment
European landscape convention
Framework Convention on the Protection and Sustainable Development of the Carpathians
Monument fund
World heritage
Geoparks
Environmental burdens

ECONOMIC SECTORS AND THEIR IMPACT ON THE ENVIRONMENT

Key questions and key findings
Industry
Extraction of minerals
Energy



Transport
Agriculture
Forestry
Recreation and tourism

MATERIAL FLOWS

Material intensity of the economy

WASTE

Key questions and key findings
Waste generation and waste management
Transboundary movement – waste import, export and transit

CLIMATE CHANGE

Key questions and key findings
Climate protection / Climate change mitigation
Impacts of the climate change and adaptation on unfavourable consequences of the climate change

ENVIRONMENTAL RISK FACTORS

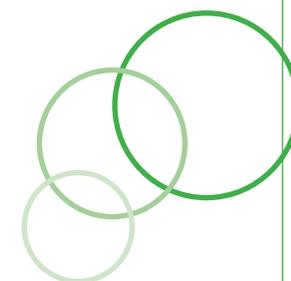
PHYSICAL RISK FACTORS

Key questions and key findings
Non-ionizing radiation
Ionizing radiation
Nuclear facilities activities

CHEMICAL RISK FACTORS

Key questions and key findings
Xenobiotics in the food chain and feedstock

NATURAL AND TECHNOLOGICAL HAZARDS



Key questions and key findings
Accidental deterioration of water quality
Accidental deterioration of air quality
Fire risk
Floods

GENETIC TECHNOLOGIES AND GENETICALLY MODIFIED ORGANISMS

Key questions and key findings
Using genetic technologies and genetically modified organisms

CARE OF THE ENVIRONMENT

ENVIRONMENTAL POLICY

ORGANISATION OF ENVIRONMENT

ENVIRONMENTAL LAW

ENVIRONMENTAL IMPACT ASSESSMENT

INTEGRATED POLLUTION PREVENTION AND CONTROL

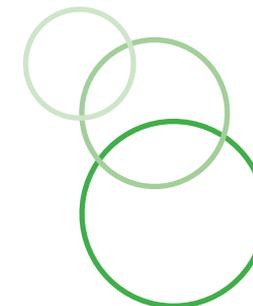
PREVENTION AND REMEDY OF ENVIRONMENTAL DAMAGES

PREVENTION OF MAJOR INDUSTRIAL ACCIDENTS

ENVIRONMENTAL ASSESSMENT AND PRODUCT LABELLING

ENVIRONMENTAL MANAGEMENT AND AUDIT

GREEN PUBLIC PROCUREMENT



ENVIRONMENTAL EDUCATION

ENVIRONMENTAL MONITORING AND INFORMATION SYSTEM

ENVIRONMENTAL ECONOMY

INTERNATIONAL COOPERATION

LIST OF SELECTED USED ABBREVIATIONS

